

PUBLICATIONS SEARCH INSTRUCTIONS

This document serves as a guide to search or browse IOM Migration and Health Publications found in the Migration Health Research portal (http://migrationhealthresearch.iom.int/).

The 'Publications' page contains IOM migration and health publications from 2006 to present where IOM was a primary contributor.

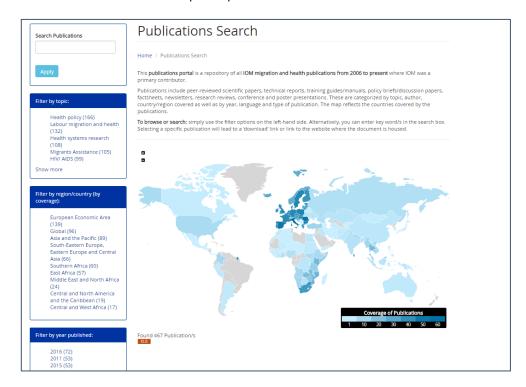
There are three ways to search or browse publications: (1) using the available filters; (2) using the heat map; and, (3) using the search tool provided in the upper section of each page.



PUBLICATIONS PAGE

Page link: http://migrationhealthresearch.iom.int/publications-search

The publications page shows a heat map of the publications covered with a legend (displayed in color gradient) and the total number of publications available. You may generate an excel file of all publications by clicking on the export excel tool or browse specific publications.





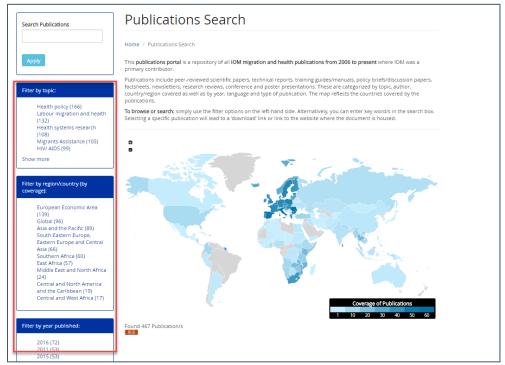
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1. USING THE AVAILABLE FILTERS

Filters are available on the left-hand side of the page. Filter headers include topic, region/ country (by coverage), year published, language, publication type, and author. The number of publications is displayed beside the filter subheaders from highest to lowest number. To see the definitions of the filters, go to item 4.

1.1 Identify the coverage of the publications you wish to search, then select the applicable filter. To view the full selection of filters, scroll down the screen or click 'show more'.





- 1.2 Once a filter subheader is selected, the page will display the list of publications in your search results. The heatmap and number of the publications will reflect the search results. You may scroll down the list and select a specific publication to view the full details, or you may do the following:
 - Search further using other filters, see item 1.3.
 - Search further using the heatmap, see item 2.
 - Generate the list of publications using the export to excel tool
 - Select and view the publication, see item 7.
- 1.3 You may trim down the results using other filters into several levels until you are satisfied with the results. A negative symbol in parenthesis (-) is displayed beside selected filter/s. An example of filtering searches into several levels using other filters is shown below.

The initial search was filtered by topic; the second was by year of publication; the third was by language, and lastly, by publication type. Note to clear select filter/s, click the symbol (-).



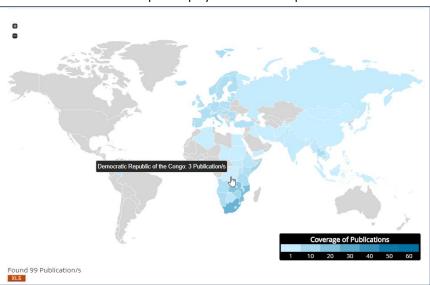
1.4 Remember to clear the filters to restart search or click the publications page to return to the original page. See item 8.



2. USING THE HEAT MAP

The heat map displays the coverage of publications by country.

2.1 Hover the mouse on the map to display the number of publications.



- 2.2 To display the list of publications, click the selected country.
- 2.3 Next, you may do the following:
 - Search further using other filters, see item 1.3.
 - Generate the list of publications using the export to excel tool
 - Select and view the publication, see item 7.

3. USING THE SEARCH BOX

The search function will search in the publication title, filters, and description. If you are searching for a specific publication, enter specific word/s or terms found in the title of the publication.

- 3.1 Enter the keyword/s in the search box provided in the upper section of the page and press enter or click 'apply'.
- 3.2 Next, you may do the following:
 - Generate the list of publications using the export to excel tool , see item 6.
 - Search further using other filters, see item 1.3.
 - Search further using the heatmap, see item 2.
 - Select and view the publication, see item 7.

4. DEFINITIONS OF THE FILTERS

Note that the filters may expand in the future depending on the type and content of IOM publications that will be added.



4.1 Topic

This refers to the theme or topic (e.g., child health, mental health, etc.) covered in the publication. One publication may cover several topics.

4.2 Region/country

This refers to the region or countries covered in the publication.

4.3 Year published

This refers to the year the publication was published.

4.4 Language

This refers to the languages available. One publication may be available in three languages (e.g., French, English or Spanish).

4.5 Publication type

- Background/ Discussion Paper
- Book A collection of papers or a full write-up on a given topic or issue.
- Brochure/ Factsheet/ infosheet A one-pager or small magazine or booklet featuring a topic containing text with illustrations or images.
- Editorial An article in a journal, book, newspaper or any other written document presenting the opinion of the author.
- Manual/ Handbook/ Training Guide A reference material containing step by step instructions, procedures, methods or guidelines on a certain topic.
- News/ Article Feature A newspaper or magazine article or report of a person, event, an aspect of a major event, or the like.
- Periodical/ Newsletter A magazine or newsletter published at regular intervals.
- Policy Brief A summary of a particular migration health issue with policy recommendation aimed at government policymakers and others who are interested in formulating or influencing policy.
- Poster Presentation A big size presentation on a particular migration health topic/ issue, project/ activity showing a combination of text and graphics.
- Report A document narrating a particular migration health event/s, issue/s, project/s on a common theme.
- Research Brief A brief or summary document on an IOM project or research study.
- Scientific Report in a Journal A research study conducted by IOM and published in scientific or medical journals.
- PowerPoint presentation on IOM research activities, project/ study, or a migration health issue presented in workshop, conference or seminar.

4.6 Author/s

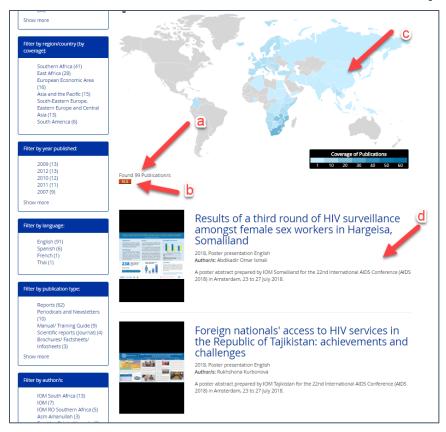
• The names of author/s of the publication.

5. RESULTS PAGE

The results page is the page that is displayed after a search.

- 5.1 The results page will display the number of publications and the actual publications at the bottom of the heatmap.
- 5.2 A sample of the results page is shown below. The red arrows refer to (a) the number of publications available; (b) the export to excel feature; (c) heat map; and (d) the actual publications.

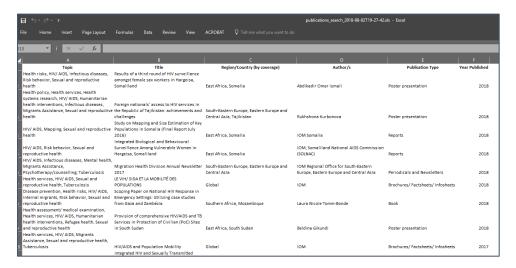




6. GENERATE RESULTS LIST

The export to excel tool will generate the list of publications in excel format.

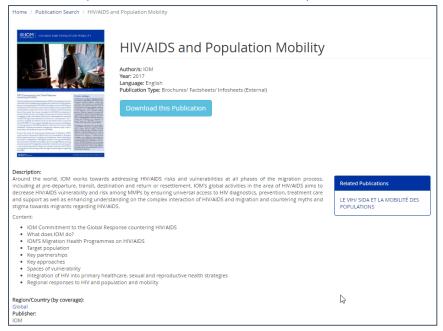
- 6.1 Click on the to generate the list.
- 6.2 Wait until the excel file is generated. Open the excel file or save in your computer. The list contains information on the topic, title, region/country, author/s, publication type, and year published.





7. VIEW OR SELECT A PUBLICATION

- 7.1 Browse the publications in the results page (see item 5).
- 7.2 Select the specific publication or click 'see more' to view details of the publication.
- 7.3 The page will show the full details of the publication. To view the actual publication, click the 'Download this publication' button. This will lead to the actual document or the website where the document is housed.
- 7.4 Below is a sample of the details available on a selected publication.



8. RESTART SEARCH

- 8.1 To restart search, make sure to clear filters.
- 8.2 Click on the symbol (-) to clear filters or click on the publication header to return to the original page. See the red arrows below.





9. SUGGESTIONS/ COMMENTS

- 9.1 Queries, feedback/ comments are welcome.
- 9.2 Please email mhdrap@iom.int or go to 'Contact Us' page (https://migrationhealthresearch.iom.int/contact-us)